

LEAN COACHING PLANNING FORM

S.C.O.R.E.	Your topics and questions
Section	
S Specific	Who are you going to coach? What skill or behavior are you going to focus on?
C Consequences	What will the consequences of a success or failure of a coaching session?
O Outcome	What is the targeted outcome of the coaching session? How do you define success? How does the employee define success?
R Roles and Responsibilities	What is your responsibility as the coach? What is the responsibility of the person being coached?
E Evaluation	Will the results of the coaching sessions be measured? How will it be measured? Will the coach also be evaluated? By whom?